

SILETZ VALLEY FIRE DISTRICT
Board of Director's Meeting
MINUTES
Tuesday, January 21, 2025
18:04

REGULAR BOARD MEETING

CALL TO ORDER & ROLL CALL:

The Meeting of the Siletz Valley Fire District Board of Directors was called to order at 18:04 by Board of Directors President Rick Olson, present were, Gerry Schmit, Patti Skauge, Dixie Morford and Reggie Butler Jr.

Staff in attendance were Fire Chief Dave Lapof , Volunteer Coordinator, Daniel Morford and Office Administrator, Teresa Daily.

GUESTS:

Sunshine Keck from Friends of Siletz Library.

MINUTES

Approval of minutes from December 17, 2024, Moved by Patti and 2nd by Gerry – Motion Passed

CORRESPONDENCE –

- *Thank you card to the Siletz Volunteer Fire Association
- *Upcoming Northwest Leadership Seminar
- *OSHA Summary Posting
- *SDAO Winter 2025 News and Risk Management Review

PUBLIC COMMENT –

1. Questions about the crew that was sent on the California conflagration
2. Sunshine Keck presented information about the 18th birthday of the Siletz Library and the party that will be held on 2/8/25. Raffle tickets for a large gift basket are \$5 each and available at the library.

FINANCIAL REPORT

1. Review of Audit report from Grimstad
 - a. Over expenditures of expenses – not budgeted that occur due to unexpected corresponding income – will require an amendment to the budget. A budget amendment will require the amendment be done prior to spending. Will need to work with the budget committee to do this. A tracking form has been created to see the trends and to anticipate when this will need to be done.
2. Bank accounts are tracking with the P&L
3. Transfer of funds back to Grant Reserve LGIP account
4. The Chief will call Oregon Coast bank to get online access to statements and reduce the \$2 fee and to ask questions regarding Line of Credit.

Patti made a motion to accept the treasurer report, Reggie 2nd the motion - Motion Passed

COMMITTEE REPORTS –

- Emergency Preparedness:
 - The focus will be on water purification

STAFF REPORTS

VOLUNTEER ASSOCIATION REPORTS-MINUTES

- On 3/19/25 Life Flight will be at Drill.
- Demo and Drill with Mighty Struts on 1/22/25
- Volunteers will be signing up for 2 shifts/month.

VOLUNTEER COORDINATOR REPORT

- 2 people have reached out with interest
- 2 new potential cadets
- California Conflagration: The tender had a slight oil leak and an air leak in the brake line. The brake line was addressed. Parts need to be ordered for tender.
- Old fire truck needs new brakes so that it can get moved to Logsden.

CHIEF REPORT

- Follow up to the Strategic Planning meeting with response times and breaking down the area served for expected response times. General discussion around this topic and how to communicate to our constituents.
- CTSI had an alarm and general discussion regarding response by the station.

OLD BUSINESS

Strategic Plan review hand out and George Dunkle didn't have any follow up concerns or questions.

Grant Status, SAFER upcoming on 2/7/25, ASG and STTC pending.

NEW BUSINESS

Resolutions:

1. Resolution No. 2025-001 to transfer funds to the Siletz Valley Rural Fire Protection District Equipment Reserve Account. Adopted by the Board of Directors January 21, 2025
 2. Resolution No. 2025-002 by Title only: Resolution to Adopt Oregon Savings Growth Plan.
 3. Resolution No. 2025-003 by Title only: Resolution to Establish a Deferred Compensation Invest with Oregon Savings Growth Plan.
- All the above motions passed.
 - Appointment of the 25/26 Budget Officer. Dixie made a motion to appoint Gerry to Budget Officer, Reggie 2nd the motion and motion passed.
 - Budget Meeting to be on May 13, 2025
 - New tender down payment of 5%, \$21,945.00
 - Discussion on the new rescue and vehicle striping.
 - Discussion to continue between now and March to monitor and determine how to adjust budget if overspent.

19:51 Close of Regular Session

SVFD Board of Directors
Regular Meeting
MINUTES
January 21, 2025

19:52 Open of the Executive Session pursuant to ORS 192.660(2)(a)(e)(i) the Board will adjourn to (a) To consider the employment of a public officer, employee, staff member or individual; (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions (i) To review and evaluate the employment-relation performance of the chief executive officer of any public body, a public officer, employee of staff member who does not request an open hearing.

20:56 Close of Executive Session

20:56 Reconvene Regular Session of the Board Meeting

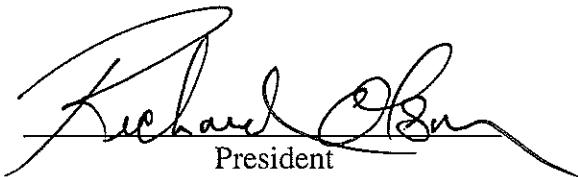
PUBLIC COMMENT – None

Patti moved to pay bills, Reggie 2nd the motion, motion passed. Discussion of funds needed to be transferred to US Bank to cover January expenses.

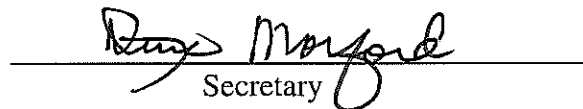
NEXT MEETING

Regular Board Meeting, Tuesday, February 18, 2025 @ 6:00PM

Moved to adjourn by Dixie, Reggie 2nd the motion. Motion passed. Meeting adjourned at 20:56



President



Secretary